

Mr. Craig G. DeKany, CPA
Reimbursement Manager
HCR –Manor Care
Post Office Box 10086
Toledo, Ohio 43699-0086

Re: AC# 3-MCC-J7 - Manor Care of Columbia

Dear Mr. DeKany:

The accompanying report has been prepared by our office based on your Medicaid Financial and Statistical Report submitted to the Department of Health and Human Services for the cost report period October 1, 1996 through September 30, 1997. That report was used to set the rate covering the contract periods beginning October 1, 1998.

We are recommending that the Department of Health and Human Services certify an accounts receivable to recover amounts due as a result of the rate change shown on Exhibit A. You will be notified of repayment terms by that Agency.

If you take exception to this report in any manner, you have the right to appeal in accordance with the Code of Laws of South Carolina, 1976 as amended, Title 44, and Department of Health and Human Services Regulation R.126-150, and you must respond in writing within thirty (30) calendar days of the date of this letter. This written response must address the specific items in the report being appealed, and must be directed to the Appeals and Hearings, Department of Health and Human Services, Post Office Box 8206, Columbia, South Carolina 29202-8206. Any correspondence should include the control number appearing on Exhibit A of this report.

Thomas L. Wagner, Jr., CPA
State Auditor

TLWjr/sag

cc: Ms. Brenda L. Hyleman
Mr. Jeff Saxon
Mr. Robert M. Kerr

Mr. Craig G. DeKany, CPA
Reimbursement Manager
HCR – Manor Care
Post Office Box 10086
Toledo, Ohio 43699-0086

Re: Draft Report – AC# 3-MCC-J7 – Manor Care of Columbia

Dear Mr. DeKany:

The accompanying draft report has been prepared by our office. Please review the adjustments as presented.

If you have any questions concerning this report and would like a formal exit conference with the auditors, please write to Mr. Jay S. Von Kannel, CPA, regarding the establishment of a meeting date. Your correspondence should include the above referenced control number. Your request for a conference must be made within ten (10) calendar days of your receipt of this report, and the conference must be held within twenty (20) calendar days of your receipt of this report. Any additional documentation in support of allowable cost must be received by our office no later than twenty (20) calendar days after your receipt of this report.

If we do not hear from you within ten (10) calendar days of your receipt of this report, we will assume you do not want an exit conference. In this case, I will reissue this report to you in final form and you will have thirty (30) calendar days in which to file a formal appeal if you so desire.

Yours very truly,

Thomas L. Wagner, Jr., CPA
State Auditor

TLWjr/sag

cc: Ms. Brenda L. Hyleman
Mr. Jeff Saxon
Mr. Robert M. Kerr

Ms. Brenda L. Hyleman, Director
Division of Home Health and Nursing Home Services
Department of Health and Human Services
Post Office Box 8206
Columbia, South Carolina 29202-8206

Re: Draft Report – AC# 3-MCC-J7 – Manor Care of Columbia

Dear Ms. Hyleman:

Please review the adjustments contained in the accompanying draft report. If you have any comments or disagreements with the adjustments and resulting computations, please contact Mr. Jay S. Von Kannel, CPA, within ten (10) calendar days.

Use of the above referenced control number is requested on any subsequent correspondence pertaining to this report.

If you do not have any comments, it will be assumed you are in agreement with the report and only those concerns of the Provider, if any, will be considered prior to the issuance of the final report.

Yours very truly,

Thomas L. Wagner, Jr., CPA
State Auditor

TLWjr/sag

cc: Mr. Jeff Saxon
Mr. Robert M. Kerr

MANOR CARE OF COLUMBIA

COLUMBIA, SOUTH CAROLINA

**CONTRACT PERIODS
BEGINNING OCTOBER 1, 1998
AC# 3-MCC-J7**

REPORT ON CONTRACT

FOR

PURCHASE OF NURSING CARE SERVICES

WITH

STATE OF SOUTH CAROLINA

DEPARTMENT OF HEALTH AND HUMAN SERVICES

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INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

January 10, 2001

Department of Health and Human Services
State of South Carolina
Columbia, South Carolina

We have performed the procedures described below, which were agreed to by the South Carolina Department of Health and Human Services, solely to compute the rate change and related adjusted reimbursement rate to be used by the Department in determining the reimbursement settlement with Manor Care of Columbia, for the contract periods beginning October 1, 1998, and for the twelve month cost report period ended September 30, 1997, as set forth in the accompanying schedules. This engagement to apply agreed-upon procedures was performed in accordance with standards established by the American Institute of Certified Public Accountants. The sufficiency of the procedures is solely the responsibility of the Department of Health and Human Services. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures and the associated findings are as follows:

1. We tested selected costs or areas based on our analytical procedures applied to the reimbursable Medicaid program costs as shown on the Financial and Statistical Report for Nursing Homes, as filed by Manor Care of Columbia, to determine if these costs were allowable as defined by the State Plan for Medicaid reimbursement purposes and supported by accounting and statistical records maintained by the provider. Our findings as a result of these procedures are presented in the Adjustment Report, Summary of Costs and Total Patient Days, and Cost of Capital Reimbursement Analysis sections of this report.
2. We recomputed the Computation of Reimbursement Rate using the adjusted costs and calculated the rate change in accordance with the provisions of the contract between the Department of Health and Human Services and Manor Care of Columbia, dated as of November 1, 1994 as amended. Our findings as a result of these procedures are presented in the Computation of Rate Change and Computations of Adjusted Reimbursement Rate sections of this report.

Department of Health and Human Services
State of South Carolina
January 10, 2001

We were not engaged to, and did not, perform an audit, the objective of which would be the expression of an opinion on the specified elements, accounts, or items. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the South Carolina Department of Health and Human Services and is not intended to be and should not be used by anyone other than the specified party.

Thomas L. Wagner, Jr., CPA
State Auditor

MANOR CARE OF COLUMBIA
Computation of Rate Change
For the Contract Periods
Beginning October 1, 1998
AC# 3-MCC-J7

	<u>10/01/98-</u> <u>11/30/98</u>	<u>12/01/98-</u> <u>09/30/99</u>
Interim reimbursement rate (1)	\$81.43	\$82.18
Adjusted reimbursement rate	<u>80.52</u>	<u>81.27</u>
Decrease in reimbursement rate	\$ <u>.91</u>	\$ <u>.91</u>

(1) Interim reimbursement rate from the South Carolina Medicaid Management Information System (MMIS) Provider Rate Listing dated December 19, 2000

MANOR CARE OF COLUMBIA
Computation of Adjusted Reimbursement Rate
For the Contract Period October 1, 1998 Through November 30, 1998
AC# 3-MCC-J7

	<u>Incentives</u>	<u>Allowable Cost</u>	<u>Cost Standard</u>	<u>Computed Rate</u>
<u>Costs Subject to Standards:</u>				
General Services		\$33.90	\$48.65	
Dietary		7.23	9.44	
Laundry/Housekeeping/Maintenance		<u>6.70</u>	<u>7.70</u>	
Subtotal	<u>\$4.61</u>	47.83	65.79	\$47.83
Administration & Med. Records	<u>\$ -</u>	<u>10.54</u>	<u>10.38</u>	<u>10.38</u>
Subtotal		58.37	<u>\$76.17</u>	58.21
<u>Costs Not Subject to Standards:</u>				
Utilities		2.42		2.42
Special Services		1.38		1.38
Medical Supplies & Oxygen		3.99		3.99
Taxes and Insurance		1.24		1.24
Legal Fees		<u>.01</u>		<u>.01</u>
TOTAL		<u>\$67.41</u>		67.25
Inflation Factor (3.60%)				2.42
Cost of Capital				13.34
Cost of Capital Limitation				(4.49)
Profit Incentive (Max. 3.5% of Allowable Cost)				-
Cost Incentive				4.61
Effect of \$1.75 Cap on Cost/Profit Incentives				(2.86)
Minimum Wage Add-On				<u>.25</u>
ADJUSTED REIMBURSEMENT RATE				<u>\$80.52</u>

MANOR CARE OF COLUMBIA

Computation of Adjusted Reimbursement Rate
For the Contract Periods December 1, 1998 Through September 30, 1999
AC# 3-MCC-J7

	<u>Incentives</u>	<u>Allowable Cost</u>	<u>Cost Standard</u>	<u>Computed Rate</u>
<u>Costs Subject to Standards:</u>				
General Services		\$33.90	\$48.65	
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Legal Fees		<u>.01</u>		<u>.01</u>
TOTAL		<u>\$67.41</u>		67.25
Inflation Factor (3.60%)				2.42
Cost of Capital				13.34
Cost of Capital Limitation				(4.49)
Profit Incentive (Max. 3.5% of Allowable Cost)				-
Cost Incentive				4.61
Effect of \$1.75 Cap on Cost/Profit Incentives				(2.86)
Minimum Wage and CNA Add-Ons				<u>1.00</u>
ADJUSTED REIMBURSEMENT RATE				<u>\$81.27</u>

MANOR CARE OF COLUMBIA
Summary of Costs and Total Patient Days
For the Cost Report Period Ended September 30, 1997
AC# 3-MCC-J7

<u>Expenses</u>	Totals (From Schedule SC 13) as <u>Adjusted by DH&HS</u>	Adjustments <u>Debit</u>	<u>Credit</u>	Adjusted <u>Totals</u>
General Services	\$1,579,299	\$ -	\$ 43,595 (2) 2,690 (2)	\$1,533,014
Dietary	328,221	-	1,191 (2)	327,030
Laundry	62,285	-	1,129 (2)	61,156
Housekeeping	142,912	-	3,624 (2)	139,288
Maintenance	104,030	-	1,655 (2)	102,375
Administration & Medical Records	482,876	-	5,059 (2) 1,087 (2)	476,730
Utilities	109,371	-	-	109,371
Special Services	77,534	-	15,199 (2)	62,335
Medical Supplies & Oxygen	181,159	-	481 (2)	180,678
Taxes and Insurance	56,108	-	-	56,108
Legal Fees	555	-	-	555
Cost of Capital	369,052	4,867 (1) 43,346 (3) <u>185,910 (4)</u>		603,175
Subtotal	3,493,402	234,123	75,710	3,651,815

MANOR CARE OF COLUMBIA
Summary of Costs and Total Patient Days
For the Cost Report Period Ended September 30, 1997
AC# 3-MCC-J7

<u>Expenses</u>	Totals (From Schedule SC 13) as <u>Adjusted by DH&HS</u>	Adjustments		<u>Adjusted Totals</u>
		<u>Debit</u>	<u>Credit</u>	
Ancillary	171,706	-	-	171,706
Non-Allowable	894,132	75,710 (2)	4,867 (1)	735,719
			43,346 (3)	
	<u> </u>	<u> </u>	<u>185,910 (4)</u>	<u> </u>
Total Operating Expenses	<u>\$4,559,240</u>	<u>\$309,833</u>	<u>\$309,833</u>	<u>\$4,559,240</u>
Total Patient Days	<u>45,227</u>	<u>-</u>	<u>-</u>	<u>45,227</u>
Total Beds	<u>132</u>			

MANOR CARE OF COLUMBIA
Adjustment Report
Cost Report Period Ended September 30, 1997
AC# 3-MCC-J7

<u>ADJUSTMENT NUMBER</u>	<u>ACCOUNT TITLE</u>	<u>DEBIT</u>	<u>CREDIT</u>
1	Fixed Assets	\$1,070,599	
	Cost of Capital	4,867	
	Accumulated Depreciation		\$ 682,447
	Other Equity		388,152
	Nonallowable		4,867
	To adjust fixed assets and related depreciation HIM-15-1, Section 2304 State Plan, Attachment 4.19D		
2	Nonallowable	75,710	
	Nursing		43,595
	Restorative		2,690
	Dietary		1,191
	Laundry		1,129
	Housekeeping		3,624
	Maintenance		1,655
	Administration		5,059
	Medical Records		1,087
	Medical Supplies		481
	Special Services		15,199
	To adjust fringe benefits and related allocation HIM-15-1, Section 2304 State Plan, Attachment 4.19D		
3	Cost of Capital	43,346	
	Nonallowable		43,346
	To adjust depreciation and amortization expense to comply with capital cost policy State Plan, Attachment 4.19D		

MANOR CARE OF COLUMBIA
Adjustment Report
Cost Report Period Ended September 30, 1997
AC# 3-MCC-J7

<u>ADJUSTMENT NUMBER</u>	<u>ACCOUNT TITLE</u>	<u>DEBIT</u>	<u>CREDIT</u>
4	Cost of Capital Nonallowable	185,910	185,910
	To adjust capital return State Plan, Attachment 4.19D		
		<hr/>	<hr/>
	TOTAL ADJUSTMENTS	<u>\$1,380,432</u>	<u>\$1,380,432</u>

Due to the nature of compliance reporting, adjustment descriptions and references contained in the preceding Adjustment Report are provided for general guidance only and are not intended to be all-inclusive.

MANOR CARE OF COLUMBIA
Cost of Capital Reimbursement Analysis
For the Cost Report Period Ended September 30, 1997
AC# 3-MCC-J7

Original Asset Cost (Per Bed)	\$ 15,618	\$ 15,618	
Inflation Adjustment	<u>2.1814</u>	<u>2.1814</u>	
Deemed Asset Value (Per Bed)	34,069	34,069	
Number of Beds	<u>118</u>	<u>14</u>	
Deemed Asset Value	4,020,142	476,966	
Improvements Since 1981	3,308,980	-	
Accumulated Depreciation at 9/30/97	<u>(2,405,393)</u>	<u>(12,771)</u>	
Deemed Depreciated Value	4,923,729	464,195	
Market Rate of Return	<u>.067</u>	<u>.067</u>	
Total Annual Return	329,890	31,101	
Number of Days in Period	<u>365/365</u>	<u>254/365</u>	
Adjusted Annual Return	329,890	21,643	
Return Applicable To Non-Reimbursable Cost Centers	-	-	
Allocation of Interest to Non-Reimbursable Cost Centers	<u>-</u>	<u>-</u>	
Allowable Annual Return	329,890	21,643	
Depreciation Expense	239,726	12,771	
Amortization Expense	134	43	
Capital Related Income Offsets	(968)	(64)	
Allocation of Capital Expenses to Non-Reimbursable Cost Centers	<u>-</u>	<u>-</u>	<u>Total</u>
Allowable Cost of Capital Expense	568,782	34,393	\$603,175
Total Patient Days (Minimum 97% Occupancy)	<u>41,778</u>	<u>3,449</u>	<u>45,227</u>
Cost of Capital Per Diem	\$ <u><u>13.61</u></u>	\$ <u><u>9.97</u></u>	\$ <u><u>13.34</u></u>

MANOR CARE OF COLUMBIA
Cost of Capital Reimbursement Analysis
For the Cost Report Period Ended September 30, 1997
AC# 3-MCC-J7

6/30/89 Cost of Capital and Return on Equity		
Capital Per Diem Reimbursement	\$4.77	\$N/A
Adjustment for Maximum Increase	<u>3.99</u>	<u>N/A</u>
Maximum Cost of Capital Per Diem	\$ <u>8.76</u>	\$ <u>9.97</u>
Reimbursable Cost of Capital Per Diem		\$ 8.85
Cost of Capital Per Diem		<u>13.34</u>
Cost of Capital Per Diem Limitation		\$ <u>(4.49)</u>